

MINUTES  
Meeting of the  
GOLD RIDGE RESOURCE CONSERVATION DISTRICT  
PHONE: 707.823.5244 FAX: 707.823.5243  
Thursday, August 15, 2013

**Location:** Gold Ridge RCD Office  
2776 Sullivan Rd  
Sebastopol, CA 95472

**Time:** 6:00 – 8:00 pm

- II. Open Meeting (Introductions)** The meeting was called to order at 6:03 pm.
- III. Call to Order (Roll Call of Directors)**  
Directors present: Joe Dutton, Don Petersen, Richard Hughes, Ann Cassidy, Jill Butler  
Directors absent: None  
Associate Directors present: Torrey Olson, Bob Burke  
Associate Directors absent: Al Gerhardt  
Staff present: Joe Pozzi, Brittany Heck, Michele Rocha, Joe Pozzi  
Others present: Sharon Harston, Drew Loganbill (BRCS)
- IV. Public Comment** –There was no public comment
- V. Informational Items**
- a. Correspondence and Notices. Brittany reported that she is working on board policies for board approving all grant agreements and contracts. Joe P and Brittany will meet with county counsel to talk about how we can work with their office for our legal needs.
  - b. Motion to add item to board meeting agenda.  
1<sup>st</sup> Ann Cassidy/2<sup>nd</sup> Don Petersen. All Ayes. Motion carried.
  - c. NRCS Vehicle Policy. Brittany discussed the policy. She will check into how signing this agreement with NRCS will affect our insurance policy rates. Tabled until the next meeting.
  - d. Construction Procurement Policy Update. Brittany reported on the updates she's made to the construction procurement policy. The board discussed the changes and made suggestions; we will review again at the next board meeting.
  - e. Presentation from Sonoma County Food systems alliance was tabled until October.
- VI. Consent Calendar (July 26, 2013 Minutes and the Grant Status/Staff Report)**  
Motion to approve consent calendar.  
1<sup>st</sup> Don Petersen/2<sup>nd</sup> Ann Cassidy.  
All Ayes. Motion carried.
- VII. Action Items**
- a. NRCS report. Drew reported that Charlette has been working on the mutual agreement letter and will come next month to discuss. He passed out a flyer on greenhouse gas emission reduction benefits and announced their office is moving.

Motion to approve the NRCS report.

1<sup>st</sup> Ann Cassidy/2<sup>nd</sup> Don Petersen.

All Ayes. Motion carried.

b. Approval of Financial Report/Warrant Requests

Motion to approve the financial reports and warrant requests.

1<sup>st</sup> Ann Cassidy/2<sup>nd</sup> Jill Butler.

All Ayes. Motion carried.

c. Resolution 2013-08 Water Bond

Motion to approve Resolution 2013-8.

1<sup>st</sup> Ann Cassidy/2<sup>nd</sup> Don Petersen

All Ayes. Motion carried.

**VIII.** Adjournment. The meeting was adjourned at 8:01 pm.