



## Gold Ridge Resource Conservation District

2776 Sullivan Rd – Sebastopol, CA 95472 – Phone (707) 823-5244 – Fax (707) 823-5243

### MINUTES

#### Meeting of the

#### GOLD RIDGE RESOURCE CONSERVATION DISTRICT

PHONE: 707.823.5244 FAX: 707.823.5243

Thursday, November 21, 2013

**Location:** Gold Ridge RCD Office: 2776 Sullivan Rd, Sebastopol, CA 95472  
*Call for directions*

**Time:** 4:00 – 6:00 pm

Materials related to items on this agenda, included in the agenda packet or distributed to the Board after distribution of the agenda packet, are available for public inspection at the above address during normal business hours.

#### **I. CALL TO ORDER, DETERMINATION OF A QUORUM, INTRODUCTIONS**

The meeting was called to order at 4:06 pm.

Directors present: Joe Dutton, Ann Cassidy, Richard Hughes, Don Petersen

Directors absent: Jill Butler

Associate Directors present: Al Gerhardt, Bob Burke, Torrey Olson

Staff present: Brittany Heck, John Green, Krista Lindley, Noelle Johnson, William Hart, Joe Pozzi, Sierra Cantor, Michele Rocha

Others present: Jason with the STRAW project, Scott with the City of Petaluma, Sharon Harston, Lisa Micheli with NBCAI, Charlette Epifanio and Kay Joy Barge from NRCS

#### **II. ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))**

Motion to add NRCS report to the agenda.

1<sup>st</sup> Ann Cassidy/2<sup>nd</sup> Richard Hughes.

All ayes; motion carried.

**III. PUBLIC COMMENT** Sharon Harston read a thank you letter to the board for our work on her recent project.



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### IV. INFORMATIONAL ITEMS

4-1 Correspondence and Notices/Additional Agenda Items. Brittany Heck shared some upcoming event announcements as well as an award she received from CARCD; Brittany announced she is negotiating with a new finance manager; Krista Lindley presented the Made Local magazine that was created in collaboration with the Food System Alliance.

4-2 NBCAI (North Bay Climate Adaptation Initiative) Presentation- Lisa Micheli gave an introductory presentation on the recent work of NBCAI.

4-3 Holiday Office Closure

Motion: Close the GRRCD office between Christmas Eve and New Year's Day.

1<sup>st</sup> Cassidy/2<sup>nd</sup> Hughes.

All ayes; motion carried.

4-4 Construction Project Update-John Green reviewed the construction projects completed this year

### V. CONSENT CALENDAR

5-1 October 17, 2013 Minutes

5-2 Grant Status/Staff Report

Motion: Approve the consent calendar.

1<sup>st</sup> Cassidy/2<sup>nd</sup> Petersen.

All ayes; motion carried.

### VI. ACTION ITEMS

6-1 Approval of Construction Procurement Policy Revision

Motion: To approve the revised construction procurement policy.

1<sup>st</sup> Cassidy/2<sup>nd</sup> Hughes.

All ayes; motion carried.

6-2 Approval of Financial Report/Warrant Request

Motion: To approve the financial report and warrant requests.

1<sup>st</sup> Cassidy/2<sup>nd</sup> Petersen.

All ayes; motion carried.

6-2.5 NRCS Report. Charlette presented the NRCS report, asking us to look into the NRCS joint agreements we have with them that are up for renewal. She also talked about expecting a decline in species funding. She introduced Kay Joy Barge, Assistant State Conservationist, to the board.

Motion: To approve the NRCS report.



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1<sup>st</sup> Petersen/2<sup>nd</sup> Hughes.

All ayes; motion carried.

6-3 Closed Session Pursuant to Calif. Government Code 54957 of the Brown Act: Annual Performance Evaluation: Executive Director

6-4 Report of Closed Session Action Pursuant to Calif. Government Code 54957.1 of the Brown Act: Performance Evaluation, Executive Director

1<sup>st</sup> Cassidy/2<sup>nd</sup> Petersen

All directors approved salary increase for Executive Director.

**VII. CORRESPONDENCE** There was no correspondence.

**VIII. PUBLIC FORUM** Any person may address the RCD regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).

**IX. ADJOURNMENT AND AGENDA SETTING.** The public meeting was adjourned at 5:55 pm for the closed session. Reporting on closed session at 6:20 pm. Meeting adjourned 6:25 pm.