



Action Item 6-B

TO: BOARD OF DIRECTORS
FROM: Mare O'Connell
SUBJECT: Final FY 20/21 Budget
DATE: August 26,2021

Summary

Staff request board approval of the draft final budget for FY 21-22.

Background

County requires submission of the 2020-21 Final Budget by September 25, 2020. Project Managers prepared estimates of revenue projections and direct expenses (subcontractors, supplies, mileage, etc.) for grants for the coming year. The accounting department estimated next year's payroll, and overhead expenses. Last year's budget projected revenues of \$2,791,900 and expenses of \$2,782,387. This year's budget projects \$2,999,652 in revenues and \$2,984,480 expenses. \$20,000 has been set aside for contingencies showing a net gain of \$15,172 for the year. (Note: Both revenue and expense figures include the note and line of credit amounts by the county.) Adjustments have been made to the budget to account for changes in staff hours available for work due to the pandemic.

Fiscal Information

Increase to FY 20-21 Fund Balance of \$15,172.

Staff Recommendation

Approve the budget or make recommendations for improvement.

List of Attachments

1. Final 2020-2021 Budget and Approval Template
2. Grant Budget Projection Worksheet

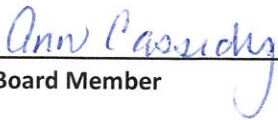
FY 2021-22 Final Budget Summary

Gold Ridge RCD

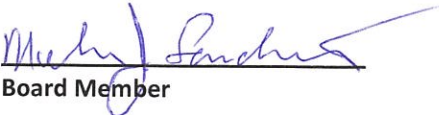
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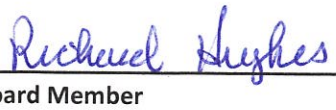
(1)* Beginning Fund Balance @7/01/21:	\$180,106	
(2) Plus: Budgeted FY 2021-22 Revenues: (total from attached worksheet)	2,999,652	
(3) Less: Budgeted FY 2021-22 Expenditures: (total from attached worksheet)	2,984,480	
(4)* Estimated Ending Fund Balance @6/30/22:	\$195,278	
(5) Final Budget Approval Date: (Please have your Board Members sign below or attach resolution confirming approval)	<table border="1"><tr><td>9/16/2021</td></tr></table>	9/16/2021
9/16/2021		


Board Member

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* If District Fund Balance is separated into multiple categories, each district should keep records to identify how much beginning and ending fund balance is available for each fund balance category and should work with their external auditors to identify appropriate GASB 54 fund balance classifications.

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Account	Account Description	FY 2021-22 Final
51242	Bank Charges	
51244	Permits/License/Fees	55,000
51248	Micrographics/Microfilm Svc	
51249	Other Professional Services	1,455,920
51421	Rents and Leases - Bldg/Land	31,200
51601	Training/Conference Expenses	9,000
51602	Business Travel/Mileage	2,000
51801	Other Direct Services	0
51916	County Services Chgs	8,000
	Subtotal Services	1,618,070
52071	Materials and Supplies Expense (Direct Exp.)	61,824
52091	LAFCO Membership	1,250
52091	Memberships/Certifications	6,500
52091	GSA Membership	0
52101	Other Supplies	1,800
52111	Office Supplies	2,200
52114	Freight/Postage	400
52142	Computer Equipment/Accessories	6,000
- 52143	Computer Software/Licensing	5,000
52191	Utilities Expense	1,500
52193	Utilities - Electric	4,000
	Miscellaneous Expense \$200 Misc + VFS fees)	3,275
	Subtotal Supplies	93,749
51000	Total Services and Supplies	1,711,819
53101	Principal Payments - LT Debt	405,000
53103	Interest on LT Debt	5,500
53000	Total Other Charges	410,500
54305	Machinery and Equipment	36,200
54000	Total Capital Expenditures	36,200
55011	Appropriation for Contingenc	20,000
55000	Total Appropriations for Contingencies	20,000
	Grand Total Expenditures	2,984,480
	Increase/(Decrease) to Fund Balance	15,172

> Combined - 52142
> Combined - 52193

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		FY 2021-22
		Final
Account	Account Description	
40002	Prop Tax - CY,Secured	34000
40000	Total Tax Revenue	34,000
41000	Total Licenses,Permits,Franchises	0
42601	County of Sonoma	0
42610	Other Governmental Agencies	2,449,652
42000	Total Intergovernmental Revenues	2,449,652
43201	Fines, Forfeitures, Penalties	
43000	Total Fines, Forfeitures, Penalties	0
44000	Total Revenue - Use of Money & Prop	0
45000	Total Charges for Services	0
46029	Donations/Contributions	10000
46040	Miscellaneous Revenue (Private Foundation)	100,000.00
46040	Miscellaneous Revenue Other VFS	5000
46040	Miscellaneous Revenue Other Fire Safe Sonoma	1000
46000	Total Miscellaneous Revenues	116,000
47102	Transfers In - btw Govtl Funds	400,000
47103	Transfers In - All Others	
47000	Total Other Financing Sources	400,000
Grand Total Revenues		2,999,652
50701	Perm Position - Local Bds	629,622.80
50753	FICA Retirement - Local Bds	48,166.14
50755	PERS - Local Bds	70,859.83
50801	Health Ins - Local Bds	44,776.54
50803	Dental - Local Bds	6,487.93
50806	Unemployment - Local Bds	2,640.00
50808	Worker's Comp - Local Bds	3,408.30
50000	Total Salaries and Employee Benefits	805,962
51021	Communication Expense	2750
51022	Telecom. Lines (non ISD)	4000
51031	Waste Disposal Services	1000
51032	Janitorial Services	4000
51041	Insurance - Liability	10500
51042	Insurance - Premiums (Vehicle)	1200
51061	Maintenance - Equipment	1,000
51206	Accounting/Auditing Services	18,000
51207	Client Accounting Services	
51209	Information Tech Svc (non ISD)	8,000
51241	Outside Printing and Binding	6,500