



**Board Meeting Minutes**  
**May 18, 2023 | 3:30PM-5:30PM**

**MEETING LOCATION:** Gold Ridge Resource Conservation District, 2776 Sullivan Road, Sebastopol, CA 95472  
*Board meeting will be held in person and remotely*

**REMOTE ACCESS:** Members of the staff and public can participate remotely by using the following options:

**Zoom:** <https://us02web.zoom.us/j/81326946028?pwd=VERncTBxaWdkaFpkTUZKL3RRROW81UT09>

**Phone:** (669) 900-6833. Meeting ID: 813 2694 6028. Passcode: 111.

**District Directors:** Joe Dutton, President; Mel Sanchietti, Director; Guy Smith, Director; Elias Zegarra, Director, Director Vacancy

**Associate Directors:** Chris Choo, Temra Costa

**1. Call to order, Determination of a Quorum, Introductions**

*Meeting was called to order at 3:35*

*Directors present: Joe Dutton, Mel Sanchietti, Guy Smith*

*Directors absent: Elias Zegarra*

*Associate directors present: Temra Costa*

*Associate Directors absent: Chris Choo*

*Staff present: Brittany Jensen, Noelle Johnson, Joe Pozzi, Michele Harris, Mare O'Connell, Will Spangler*

*Other attendees: Sharon Harston, Chase Garcia NRCS, Annie Hamilton, Christopher and Lauren PCI, Misti Gay*

**2. Additions/Changes to the Agenda (Gov. Code 54954.2 (B))**

*None.*

**3. Public Comment:** Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).

*None.*

**4. Informational Items**

**a. Gold Ridge RCD Updates & Notices**

*RCD has 4 open positions currently, 3 fellows and 1 Project Manager II. See website for details.*

**b. Report out on Ad Hoc Financial Sustainability Committee Meeting (Mare O'Connell)**

*Meeting was held 5/18, verbal report, no actions taken*

**c. NRCS Update**

*Chase Garcia provided an update. NRCS is busy with applications and is allocating around 4.5 Million in contracts this year*

**5. Consent Calendar**

**a. March 2023 Meeting Minutes, May 2023 Grant Status Report (Brittany Jensen)**

*Motion to approve Item 5: 1<sup>st</sup> Smith, 2<sup>nd</sup> Sanchietti. Ayes: Sanchietti, Dutton, Smith. Nays: None. Abstentions: None*

## **6. Action Items**

- a. Approval of Financial Report, and Warrant Request for FY 22/23 through February 2023 (Mare O'Connell)**

*Motion to approve Item 6a: 1<sup>st</sup> Sanchietti, 2<sup>nd</sup> Smith. Ayes: Sanchietti, Dutton, Smith. Nays: None. Abstentions: None*

- b. Approval of FY 23/24 Preliminary Budget (Mare O'Connell)**

*Motion to approve Item 6b: 1<sup>st</sup> Sanchietti, 2<sup>nd</sup> Smith. Ayes: Sanchietti, Dutton, Smith. Nays: None. Abstentions: None*

- c. Approval of Resolution 2023-06 to Receive a Temporary Transfer (Line of Credit) from the County of Sonoma for FY 23/24. (Michele Harris)**

*Motion to approve Item 6c: 1<sup>st</sup> Smith, 2<sup>nd</sup> Sanchietti. Ayes: Sanchietti, Dutton, Smith. Nays: None. Abstentions: None*

- d. Authorizing the Executive Director to enter into contract with the North Coast Resource Conservation and Development Council for implementation of the Mt. Gilead Water Conservation and Streamflow Improvement Project for \$1,389,053 (John Green)**

*Motion to approve Item 6d: 1<sup>st</sup> Sanchietti, 2<sup>nd</sup> Smith. Ayes: Sanchietti, Dutton, Smith. Nays: None. Abstentions: None*

- e. Approval of the Executive Director to enter into contract with M3 for construction of the Iron Horse Fish Screen Project for \$30,708 (Will Spangler)**

*Motion to approve Item 6e: 1<sup>st</sup> Smith, 2<sup>nd</sup> Sanchietti. Ayes: Sanchietti, Dutton, Smith. Nays: None. Abstentions: None*

- f. Approval of Executive Director to Enter in a Cooperative Agreement with the National Oceanic and Atmospheric Administration (NOAA) for the Lower Russian River Watershed Coho Habitat Restoration Project for \$8,452,211 (Noelle Johnson)**

*Motion to approve Item 6f: 1<sup>st</sup> Sanchietti, 2<sup>nd</sup> Smith. Ayes: Sanchietti, Dutton, Smith. Nays: None. Abstentions: None*

- g. Approval of Executive Director to Enter into Contract for \$444,694 with Prunuske Chatham Inc for Willow Creek Restoration Design and Regulatory Compliance through a Cooperative Agreement with the National Oceanic and Atmospheric Administration (NOAA) (Noelle Johnson)**

*Motion to approve Item 6g: 1<sup>st</sup> Sanchietti, 2<sup>nd</sup> Smith. Ayes: Sanchietti, Dutton, Smith. Nays: None. Abstentions: None*

- h. Approve Policy 2137 Professional Services Procurement (Brittany Jensen)**

*Motion to approve Item 6h: 1<sup>st</sup> Smith, 2<sup>nd</sup> Sanchietti. Ayes: Sanchietti, Dutton, Smith. Nays: None. Abstentions: None*

- i. Approval of Executive Director to enter contract with California Department of Transportation (Caltrans) for continued work on the Gleason Beach Highway 1 Mitigation Project for \$1,282,312 (Will Spangler)**

*Motion to approve Item 6i: 1<sup>st</sup> Sanchietti, 2<sup>nd</sup> Smith. Ayes: Sanchietti, Dutton, Smith. Nays: None. Abstentions: None*

- j. Approval of Executive Director to enter into a contract with TOPO Collective for conference coordination and media services to the Living with Fire: Sonoma County Forest Conservation Conference for \$43,750.00 (Adriana Stagnaro)**

*Motion to approve Item 6j: 1<sup>st</sup> Sanchietti, 2<sup>nd</sup> Smith. Ayes: Sanchietti, Dutton, Smith. Nays: None. Abstentions: None*

**k. Nominate a Board candidate to put forth to the Sonoma County Board of Supervisors for Appointment to fill the Board Vacancy.**

*Motion to approve Item 6k: 1<sup>st</sup> Smith, 2<sup>nd</sup> Sanchietti. Ayes: Sanchietti, Dutton, Smith. Nays: None. Abstentions: None*

**7. Future Agenda Items**

**a. Move June Board Meeting from the 15<sup>th</sup> to the 22<sup>nd</sup>.**

*Meeting will be moved to June 22<sup>nd</sup>.*

**8. Adjournment**

*This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Materials related to items on this agenda, included in the agenda packet or distributed to the Board after distribution of the agenda packet, are available for public inspection at the above address during normal business hours as well as our website. To request board packet information, please contact Brittany Jensen at (707) 823-5244 or [Brittany@goldridgercd.org](mailto:Brittany@goldridgercd.org).*

**Special Accommodations:** *In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact Noelle Johnson at (707) 834-8880. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.*

**District Staff:**

|  |   |
|--|---|
| Brittany Jensen, Executive Director          | Michele Harris, District Administrator      |
| Joe Pozzi, District Manager                  | Mare O'Connell, Financial Manager           |
| Noelle Johnson, Deputy Director              | Jason Wells, Forester                       |
| John Green, Lead Scientist & Program Manager | Tess Polizzotti, GrizzlyCorps Fellow        |
| Sierra Cantor, Ecologist                     | Angel Arcuri, ClimateCorps Fellow           |
| William Hart, Project Manager                | Will Spangler, Conservation Project Manager |
| Adriana Stagnaro, Outreach & Project Manager | Tom Hammond, Shared Engineer                |

**Schedule of Upcoming Gold Ridge RCD Board Meetings:**

Every Third Thursday of the month, unless marked\*

The following meetings will be held in person (unless noted) and with an option to join virtually over Zoom video conferencing. For information about how to join a Zoom meeting, see:

<https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting->

- **June 22, 3:30-5:30pm (Special Date)**
- July 20, 3:30-5:30pm
- August 17, 3:30-5:30pm