



**Board Meeting Minutes  
January 20, 2022 3:30PM-5:30PM**

***Board meeting was held remotely***

**MEETING LOCATION:** Due to high COVID rates this month the meeting will be held only remotely.

**REMOTE ACCESS:** Members of the staff and public can participate remotely by using the following options:

**Zoom:** <https://us02web.zoom.us/j/81326946028?pwd=VERncTBxaWdkaFpkTUZKL3RRROW81UT09>

**Phone:** [\(669\) 900-6833](tel:(669)900-6833). Meeting ID: [813 2694 6028](#). Passcode: [111](#).

**District Directors:** Joe Dutton, President; Richard Hughes, Vice President; Ann Cassidy, Secretary; Mel Sanchiotti, Director; Guy Smith;

**Associate Directors:** Chris Choo, Temra Costa, Lorri Duckworth, Elias Zegarra

**Call to order, Determination of a Quorum, Introductions**

*Meeting was called to order at 3:34pm*

*Directors present: Ann Cassidy, Mel Sanchiotti, Joe Dutton, Richard Hughes, Guy Smith*

*Directors absent: None*

*Associate directors present: Chris Choo, Elias Zegarra, Temra Costa*

*Associate Directors absent: Lorri Duckworth*

*Staff present: Brittany Jensen, Michele Harris, Mare O'Connell, John Green, Sophia Tsue*

*Other attendees: NRCS Petaluma FO: Jenna Merrilees;*

*Salmon Creek Watershed Group: Noel Bouck*

**1. Oath of Office for Guy Smith**

**2. Additions/Changes to the Agenda** (Gov. Code 54954.2 (B))

**3. Public Comment:** Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).

**4. Informational Items**

**A. Gold Ridge RCD Updates & Notices**

**B. Natural Resources Conservation Service Update -EQIP deadlines**

i. EQIP Ranking Deadline is February 23<sup>rd</sup>.

**C. Santa Rosa Plain Groundwater Sustainability Agency Update (#138)** (*Brittany Jensen*)

**5. Consent Calendar**

**A. January 20, 2022 Meeting Minutes and January 2022 Grant Status Report** (*Brittany Jensen*)

*Motion to approve Item 6-A: 1st Cassidy, 2<sup>nd</sup> Smith. Ayes: Sanchiotti, Cassidy, Dutton, Hughes, Smith. Nays: None. Abstentions: None. Absent: None*

**6. Action Items**

**A. Approval of Financial Report and Warrant Request for FY 2021/22 through November, 2021**  
(*Mare O'Connell*)

*Motion to approve Item 6-A: 1st Sanchietti, 2<sup>nd</sup> Cassidy. Ayes: Sanchietti, Cassidy, Dutton , Hughes, Smith. Nays: None. Abstentions: None. Absent: None*

**B. Election of Officers of Board Positions for President, Vice President, Treasurer, and Secretary (Joe Dutton)**

Officers: President - Dutton, Vice President - Sanchietti, Treasurer - Smith, Secretary - Cassidy

*Motion to approve Item 6-B: 1st Hughes, 2<sup>nd</sup> Smith. Ayes: Sanchietti, Cassidy, Dutton , Hughes, Smith. Nays: None. Abstentions: None. Absent: None*

**C. Authorize Executive Director to enter into contract with Resources Legacy Fund for watershed technical assistance and community support in the Russian River Watershed (#200) for \$40,000 (Brittany Jensen)**

*Motion to approve Item 6-C: 1st Sanchietti, 2<sup>nd</sup> Smith. Ayes: Sanchietti, Cassidy, Dutton , Hughes, Smith. Nays: None. Abstentions: None. Absent: None*

**D. Approval of Executive Director to enter into contract with Coast Range Watershed Institute for work related to the Lower Atascadero and Green Valley Creek Flow and Habitat Enhancement Master Plan (#188) for \$95,947 (Sierra Cantor)**

*Motion to approve Item 6-D: 1st Sanchietti, 2<sup>nd</sup> Cassidy. Ayes: Sanchietti, Cassidy, Dutton , Hughes, Smith. Nays: None. Abstentions: None. Absent: None*

**E. Approval of Resolution 2022-01 authorizing the Executive Director to enter into an agreement with the National Fish and Wildlife Foundation for the North Bay Monarch Working Group Monarch and Pollinator Habitat Restoration Project for \$175,000 (Noelle Johnson)**

*Motion to approve Item 6-E: 1st Sanchietti, 2<sup>nd</sup> Smith. Ayes: Sanchietti, Cassidy, Dutton , Hughes, Smith. Nays: None. Abstentions: None. Absent: None*

**F. Approval of Resolution 2022-02 of the Board of Directors of the Gold Ridge RCD proclaiming a local emergency persists, re-ratifying the proclamation of a state of emergency by Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, and re-authorizing remote teleconference meetings of the legislative bodies of Gold Ridge RCD for the period of January 20, 2022 to February 19th pursuant to Brown Act provisions. (Brittany Jensen)**

*Motion to approve Item 6-F: 1st Cassidy, 2<sup>nd</sup> Hughes. Ayes: Sanchietti, Cassidy, Dutton , Hughes, Smith. Nays: None. Abstentions: None. Absent: None*

**7. Future Agenda Items**

**8. Adjournment**

*Adjourned at 4:55 pm*

*This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Materials related to items on this agenda, included in the agenda packet or distributed to the Board after distribution of the agenda packet, are available for public inspection at the above address during normal business hours as well as our website. To request board packet information, please contact Brittany Jensen at (707) 823-5244 or [Brittany@goldridgercd.org](mailto:Brittany@goldridgercd.org).*

**Special Accommodations:** *In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact Brittany Jensen at (707) 823-5244. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangement can be made to provide accessibility at the meeting.*

**District Staff:**

Brittany Jensen, Executive Director  
Joe Pozzi, District Manager  
Noelle Johnson, Program Manager  
John Green, Lead Scientist and Project Manager  
Sierra Cantor, Ecologist  
William Hart, Project Manager  
Adriana Stagnaro, Outreach and Project  
Manager

Michele Harris, District Administrator  
Mare O'Connell, Financial Manager  
Jason Wells, Forester  
Sophia Tsue, Education and Outreach  
Coordinator  
Jenna Kahn, GrizzlyCorps Fellow  
Mason Inumerable, GrizzlyCorps Fellow  
Hannah Tikalsky, GrizzlyCorps Fellow

**Schedule of Upcoming Gold Ridge RCD Board Meetings:**

Every Third Thursday of the month, unless marked\*

The following meetings will be held in person (unless noted) and with an option to join virtually over Zoom video conferencing. For information about how to join a Zoom meeting, see:

<https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting->

- February 17, 3:30-5:30pm
- March 17, 3:30-5:30pm
- April 21, 3:30-5:30pm