



**Special Board Meeting Minutes**  
**July 25, 2023 | 3:30PM-5:30 PM**

**MEETING LOCATION:** Gold Ridge Resource Conservation District, 2776 Sullivan Road, Sebastopol, CA 95472 *Board meeting was held in person and remotely*

**District Directors:** Joe Dutton, President; Mel Sanchiotti, Director; Guy Smith, Director; Elias Zegarra, Director; Temra Costa, Director (*All Present*)

**Associate Directors:** Chris Choo (*Present*)

**Staff Present:** Brittany Jensen, Michele Harris, John Green, William Hart, Will Spangler, Joe Pozzi *via phone*, Sebastian Toscano NRCS

**1. Call to order, Determination of a Quorum, Introductions**

*Meeting called to order at 3:31pm*

**2. Additions/Changes to the Agenda (Gov. Code 54954.2 (B))**

*None.*

**3. Public Comment:** Public may comment on agenda items when they are discussed.

Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).

*None.*

**4. Informational Items**

**a. Gold Ridge RCD Updates & Notices**

**b. Report out on Ad Hoc Financial Sustainability Committee Meeting (Mare O'Connell)**

*No committee meeting was held.*

**c. NRCS Update**

*64 contracts, half are obligated for 5.5 Million which is a fiscal year record.*

**5. Consent Calendar**

**a. June 2023 Meeting Minutes, July 2023 Grant Status Report, July Warrant Request (Brittany Jensen)**

*Motion to approve Item 7a: 1<sup>st</sup> Sanchiotti 2<sup>nd</sup> Smith. Ayes: Costa, Sanchiotti, Dutton, Zegarra, Smith. Nays: None. Abstentions: None*

**6. Action Items**

**a. Approval of Executive Director to enter into contract with Prunuske Chatham, Inc., for construction oversight of the Mt. Gilead Water Conservation and Streamflow Enhancement Project for \$131,956 (Will Spangler)**

*Motion to approve Item 7a: 1<sup>st</sup> Smith 2<sup>nd</sup> Costa. Ayes: Costa, Sanchiotti, Dutton, Zegarra, Smith. Nays: None. Abstentions: None*

**b. Approval of Executive Director to enter into contract with Hedgerow Farms for seed collection and plant propagation for Caltrans Gleason Beach Highway 1 realignment mitigation work for \$913,800 (Will Spangler)**

*Motion to approve Item 7a: 1<sup>st</sup> Costa, 2<sup>nd</sup> Sanchiotti. Ayes: Costa, Sanchiotti, Dutton, Zegarra, Smith. Nays: None. Abstentions: None*

- c. **Approval of Executive Director to Enter into a Cooperative Agreement with Sonoma County Agricultural Preservation and Open Space District for the USDA Natural Resources Conservation Service (NRCS) Regional Conservation Partnership Program (RCPP) Alternative Funding Agreement (AFA) “Innovative Conservation: Vital Steams and Forests” project for a contract total of \$154,500**  
(Will Spangler)  
*Motion to approve Item 7a: 1<sup>st</sup> Costa, 2<sup>nd</sup> Zegarra. Ayes: Costa, Sanchietti, Dutton, Zegarra, Smith. Nays: None. Abstentions: None*
  - d. **Approval of Executive Director to enter into agreement with the County of Sonoma for the LandSmart Community Grazing Program Phase 3 for \$200,000**  
(William Hart)  
*Motion to approve Item 7a: 1<sup>st</sup> Smith, 2<sup>nd</sup> Costa. Ayes: Costa, Sanchietti, Dutton, Zegarra, Smith. Nays: None. Abstentions: None*
  - e. **Approval of Executive Director to enter into agreemeten with the State Coastal Conservancy for the LandSmart Grazing Program Phase 4 for \$999,136** (William Hart)  
*Motion to approve Item 7a: 1<sup>st</sup> Smith, 2<sup>nd</sup> Costa. Ayes: Costa, Sanchietti, Dutton, Zegarra, Smith. Nays: None. Abstentions: None*
  - f. **Approval of Executive Director to enter contract with O’Connor Environmental, Inc. for assessment and design work for the Willow Creek Floodplain Restoration Project for \$350,970** (John Green)  
*Motion to approve Item 7a: 1<sup>st</sup> Sanchietti 2<sup>nd</sup> Smith. Ayes: Costa, Sanchietti, Dutton, Zegarra, Smith. Nays: None. Abstentions: None*
  - g. **Approval of Executive Director to enter into contract with Prunuske Chatham, Inc., for environmental compliance, permitting, and construction oversight of the Lower Green Valley Creek Off-Channel Habitat Enhancement Project at Iron Horse Vineyards, Phase I for \$311,563** (Sierra Cantor)  
*Motion to approve Item 7a: 1<sup>st</sup> Sanchietti 2<sup>nd</sup> Smith. Ayes: Costa, Sanchietti, Dutton, Zegarra, Smith. Nays: None. Abstentions: None*
- 7. Future Agenda Items**  
GSA update, Vineyard WDR
- 8. Adjournment 5:20pm**

*This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Materials related to items on this agenda, included in the agenda packet or distributed to the Board after distribution of the agenda packet, are available for public inspection at the above address during normal business hours as well as our website. To request board packet information, please contact Brittany Jensen at (707) 823-5244 or [Brittany@goldridercd.org](mailto:Brittany@goldridercd.org).*

**Special Accommodations:** *In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact Noelle Johnson at (707) 834-8880. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.*