



**Board Meeting Minutes**  
**September 21, 2023 | 3:30 PM-5:30 PM**

**MEETING LOCATION:** Gold Ridge Resource Conservation District, 2776 Sullivan Road, Sebastopol, CA 95472  
*Board meeting will be held in person and remotely*

**REMOTE ACCESS:** Members of the staff and public can participate remotely by using the following options:

**Zoom:** <https://us02web.zoom.us/j/81326946028?pwd=VERncTBxaWdkaFpkTUZKL3RRROW81UT09>

**Phone:** (669) 900-6833. Meeting ID: 813 2694 6028. Passcode: 111.

**District Directors:** Joe Dutton, President; Mel Sanchietti, Director; Guy Smith, Director; Elias Zegarra, Director, Temra Costa, Director

**Associate Directors:** Chris Choo

**Staff Present:** Adriana Stagnaro, Michele Harris, Mare O'Connell, John Green, Joe Pozzi, William Hart, Sierra Cantor

**Others Present:** Veronica Rivera Vega/NRCS, Emma & Rose/Fellows

**1. Call to order, Determination of a Quorum, Introductions**

*Meeting called to order at 3:46pm*

**2. Additions/Changes to the Agenda (Gov. Code 54954.2 (B))**

*None.*

**3. Public Comment:** Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).

*None.*

**4. Informational Items**

**a. Gold Ridge RCD Updates & Notices - None**

**b. Report out on Ad Hoc Financial Sustainability Committee Meeting (Mare O'Connell)**

*Discussed end of year financials, the final budget for this fiscal year & discussed selling the Valley Ford Schoolhouse.*

**c. NRCS Update**

*Working on closing out the fiscal year.*

**5. Consent Calendar**

**a. August 2023 Meeting Minutes, September 2023 Grant Status Report, Warrant Request, (Adriana Stagnaro)**

*Motion to approve Item 5a: 1.Sanchietti 2.Smith. Ayes: Costa, Sanchietti, Dutton, Zegarra, Smith. Nays: None. Abstentions: None*

**6. Action Items**

**a. Approval of Quarterly Financials through June 30, 2023 Meeting (Mare O'Connell)**

*Motion to approve Item 6a: 1.Smith 2.Costa. Ayes: Costa, Sanchietti, Dutton, Zegarra, Smith. Nays: None. Abstentions: None*

**b. Approve Final FY 23/24 Budget Meeting (Mare O'Connell)**

*Motion to approve Item 6b: 1.Sanchietti 2.Zegarra. Ayes: Costa, Sanchietti, Dutton, Zegarra, Smith. Nays: None. Abstentions: None*

**c. Approval of Executive Director to enter into agreement with the Sonoma RCD for subcontract of the LandSmart Community Grazing Program Phase III for \$89,925.00 (#228) (William Hart)**

*Motion to approve Item 6c: 1.Costa 2.Smith. Ayes: Costa, Sanchietti, Dutton, Zegarra, Smith. Nays: None. Abstentions: None*

**d. Approval of Executive Director to enter into agreement with the USDA NRCS National Grazing Lands Initiative and to enter into subcontract agreements with project partners for \$299,894 (# 226) (William Hart)**

*Motion to approve Item 6d: 1.Smith 2.Sanchietti. Ayes: Costa, Sanchietti, Dutton, Zegarra, Smith. Nays: None. Abstentions: None*

**e. Authorize the Executive Director to amend the existing contract with Prunuske Chatham Inc. for work to be carried out as part of the Lower Green Valley Creek Off-Channel Habitat Enhancement Project at Iron Horse Vineyards to add National Oceanic and Atmospheric Administration (NOAA) funding in the amount of \$199,699 (#222) (William Hart)**

*Motion to approve Item 6e: 1.Zegarra 2.Sanchitti. Ayes: Costa, Sanchietti, Dutton, Zegarra, Smith. Nays: None. Abstentions: None*

**f. Approval of the Executive Director to sign an amendment to the agreement with the Sonoma County Water Agency for the Russian River Cooperative Agreement for \$100,000 in additional funds (# 230) (Adriana Stagnaro)**

*Motion to approve Item 6f: 1.Costa 2.Zegarra. Ayes: Costa, Sanchietti, Dutton, Zegarra, Smith. Nays: None. Abstentions: None*

**7. Future Agenda Items**

*No future agenda items*

**8. Adjournment**

*Meeting adjourned at 4:49pm*

*This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Materials related to items on this agenda, included in the agenda packet or distributed to the Board after distribution of the agenda packet, are available for public inspection at the above address during normal business hours as well as our website. To request board packet information, please contact Brittany Jensen at (707) 823-5244 or [Brittany@goldridgercd.org](mailto:Brittany@goldridgercd.org).*

***Special Accommodations:*** *In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact Noelle Johnson at (707) 834-8880. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.*

**District Staff:**



**Brittany Jensen**, Executive Director  
**Joe Pozzi**, District Manager  
**Noelle Johnson**, Deputy Director  
**John Green**, Lead Scientist & Program Manager  
**Sierra Cantor**, Ecologist  
**William Hart**, Project Manager  
**Adriana Stagnaro**, Outreach & Project Manager  
**Michele Harris**, District Administrator  
**Mare O'Connell**, Financial Manager  
**Will Spangler**, Conservation Project Manager

**Jason Wells**, Forester  
**Angel Arcuri**, Project Manager  
**Tom Hammond**, RCD Engineer  
**Emma Wood**, Climate and Agriculture Resilience Fellow, Sustainability Service Corps  
**Rose Antaki**, Forest Conservation Projects Assistant, GrizzlyCorps  
**Nina Adarkar**, Farm To School and Monarch Recovery Coordinator, GrizzlyCorps

**Schedule of Upcoming Gold Ridge RCD Board Meetings:**

Every Third Thursday of the month, unless marked\*

The following meetings will be held in person (unless noted) and with an option to join virtually over Zoom video conferencing. For information about how to join a Zoom meeting, see:

<https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting->

- October 19, 3:30-5:30 pm
- November 16, 3:30-5:30 pm
- December 21, 3:30-5:30 pm