



**Board Meeting Minutes**  
**November 16, 2023 | 3:30 PM-5:30 PM**

**MEETING LOCATION:** Gold Ridge Resource Conservation District, 2776 Sullivan Road, Sebastopol, CA 95472  
*Board meeting was held in person and with a call-in option.*

**REMOTE ACCESS:** Members of the staff and public can participate remotely by using the following options:

**Zoom:** <https://us02web.zoom.us/j/81326946028?pwd=VERncTBxaWdkaFpkTUZKL3RRROW81UT09>

**Phone:** (669) 900-6833. Meeting ID: 813 2694 6028. Passcode: 111.

**District Directors:** Joe Dutton, President; Mel Sanchietti, Director; Guy Smith, Director; Elias Zegarra, Director

**Directors Absent:** Temra Costa

**Associate Directors:** Chris Choo

**Staff Present:** Brittany Jensen, Michele Harris, Noelle Johnson, Mare O'Connell, Joe Pozzi, Angel Arcuri

**Others Present:** Paul Kaymark (Nigro & Nigro), Stacy Macias (Nigro & Nigro), Sebastian (NRCS)

**1. Call to order, Determination of a Quorum, Introductions**

*Meeting called to order at 3:31pm*

**2. Additions/Changes to the Agenda (Gov. Code 54954.2 (B))**

*None.*

**3. Public Comment:** Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).

*None.*

**4. Informational Items**

**a. Gold Ridge RCD Updates & Notices**

**b. Report out on Ad Hoc Financial Sustainability Committee Meeting (Mare O'Connell)**

*Discussed end of year financials, discussed selling the Valley Ford Schoolhouse.*

**c. NRCS Update**

*NRCS is anticipated more funding than usual via the Inflation Recovery Act (IRA) for climate beneficial practices.*

**d. Board Tour Update**

*December 21st the RCD will hold a Green Valley / Atascadero centric Board Tour*

**5. Consent Calendar**

**a. October 2023 Meeting Minutes, November 2023 Grant Status Report (Brittany Jensen)**

*Motion to approve item 5a: 1<sup>st</sup> Sanchietti 2<sup>nd</sup> Smith. Ayes: Dutton, Sanchietti, Zegarra, Smith.*

*Nays: None. Absent: Costa. Abstentions: None.*

## **6. Action Items**

**a. Approval of the FY 22/23 Annual Audit (Mare O'Connell and Paul Kaymark)**

*Motion to approve item 6a: 1<sup>st</sup> Smith 2<sup>nd</sup> Zegarra. Ayes: Dutton, Sanchietti, Zegarra, Smith.*

*Nays: None. Absent: Costa. Abstentions: None.*

**b. Approval of Financial Report, and Warrant Request for FY 22/23 through September 2023 (Mare O'Connell)**

*Motion to approve item 6b: 1<sup>st</sup> Sanchietti 2<sup>nd</sup> Smith. Ayes: Dutton, Sanchietti, Zegarra, Smith.*

*Nays: None. Absent: Costa, Abstentions: None.*

**c. Approval of Executive Director to enter into agreements for subcontract of the LandSmart Community Grazing Program Phase IV (#229) with the Sonoma RCD for \$335,772.50 and the University of California Cooperative Extension (UCCE) for \$25,000.00. (Angel Arcuri)**

*Motion to approve item 6c: 1<sup>st</sup> Sanchietti 2<sup>nd</sup> Smith. Ayes: Dutton, Sanchietti, Zegarra, Smith.*

*Nays: None. Absent: Costa. Abstentions: None.*

**d. Election of Officers of Board Positions (Joe Dutton, Brittany Jensen)**

*Motion to approve item 6d: 1<sup>st</sup> Smith 2<sup>nd</sup> Sanchietti. Ayes: Dutton, Sanchietti, Zegarra, Smith.*

*Nays: None. Absent: Costa. Abstentions: None.*

**e. Approve Holiday Office Closure: 12/18/23 - 1/2/24 (Brittany Jensen)**

*Motion to approve item 6e: 1<sup>st</sup> Zegarra, 2<sup>nd</sup> Smith. Ayes: Dutton, Sanchietti, Zegarra, Smith.*

*Nays: None. Absent: Costa. Abstentions: None.*

## **7. Future Agenda Items**

None.

## **8. Adjournment**

*Meeting adjourned at 4:36pm*